

Instructions for Transfer of Publicly Traded Securities

Centre for Addiction and Mental Health Foundation (the “Foundation”) appreciates your donations. Under current tax regulations, your donation of publicly traded securities is exempt from capital gains tax **only** when you transfer the securities *in specie* or in-kind to a charity.

Electronic Transfer - Canadian and U.S. Securities

1 In order to facilitate the transfer, the donor must forward a completed and signed **Direction and Notification of Gift of Securities** (see form on page 2) to their brokerage institution.

2 The donor’s brokerage institution will arrange for the electronic transfer of shares to the Foundation’s broker:

- CIBC Wood Gundy Inc.
for the account of: Centre for Addiction & Mental Health Foundation
Account #: **415-08908-22**

3 A copy of the **Direction and Notification of Gift of Securities** form should also be emailed, at least one business day prior to the transfer, to CAMH Foundation and CIBC Wood Gundy Inc.:

- **CAMH Foundation:** Gina Daya, Chief Financial Officer, gina.daya@camh.ca, (647) 338-6725
- **CIBC Wood Gundy Inc.:** Lira Lamaca, Associate Wealth Advisor, lira.lamaca@cibc.ca, (416) 594-7955

The form will assist us in linking the appropriate donor information to the donation. Electronic transfers fulfill industry requirements, however, they do not provide sufficient information for the Foundation to properly identify the donor.

4 A charitable tax receipt will be issued by the Foundation. The value of the receipt will be determined by the fair market value of the securities. Generally, the fair market value will be the closing price on the date that the securities are received in the Foundation’s brokerage account. In cases where the securities are sold on the date they are received, the fair market value will be the proceeds of the sale before commissions or fees. Securities are normally sold as soon as possible.

Direction and Notification of Gift of Securities

Donor Information

Donor Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Email: _____

No. of units	Name of the security	CUSIP number

This form authorizes the transfer of the following securities to the Centre for Addiction and Mental Health Foundation:

Name of Donor Broker/Institution: _____

Contact Name: _____

Telephone: _____

Expected date of transfer: MM / DD / YYYY

Account #: 415-08908-22

CIBC Wood Gundy Inc.

333 Bay Street, 28th Floor West Tower, Toronto, ON M5H 2R2

Contact: Lira Lamaca

Telephone: (416) 594-7955

Fax: (416) 594-7951

Email: lira.lamaca@cibc.ca

FINS: T079

DTC: 5030

CUID: WGDB

Euroclear: 10034

(BK of NYC/WGI)

Dealer #: 9280

Rep Code: SZA

ABA# 021000018

Donor Signature: _____ Date: _____